**CSc 191 SENIOR PROJECT (Fall 2016)**

**Faculty Adviser Meeting Agenda**

Faculty Adviser: \_Prof. Radminsky\_\_

Team: \_Team X\_\_

Team Members:

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| Zuriel Smith Present: Yes ❑ No ❑ |
| Christopher Lanini Present: Yes ❑ No ❑ |
| Weldon Wong Present: Yes ❑ No ❑ |
| Jeremiah Reyes Present: Yes ❑ No ❑ |
| Michael Adams Present: Yes ❑ No ❑ |

Agenda items:

1. Review minutes from the last meeting and any items carried over from that last meeting.
2. For each task one of the team member assigned to that task will be asks the following three questions:
   1. What was accomplished since our last meeting?
   2. What do you plan to accomplish before our next meeting?
   3. Are there any problems and/or impediments in your way?
3. Others items (these should be added in advance of the meeting.
   1. Take attendance
   2. Turn in signed charter document
   3. Turn in and discuss wireframe rough draft
   4. Discuss planning for backlog
   5. Develop next sprint
      1. Finish final draft for wireframe
      2. Meet and get approval from client on final draft